



Florida Gulf Coast ARMA Chapter Approved Minutes for the Board of Directors Meeting February 20, 2018

Meeting called to order at: 10:16 a.m.

Members Present: Bernard Crosby, Lisa Penzer, Harrison Standley, Chris Parker, Michelle Crews, Reggie Kekuewa, Susan Patterson, Peggy Meinhardt and visitor/Speaker Earl Rich.

Minutes: Lisa motioned we accept the January minutes with 3 corrections, Harrison 2nd it and they were approved.

Treasurer Report: Balance as of 02/29/2018 is \$14,093.99.

Paypal is working great for the meeting registrations but if there is one card used to pay for multiple registrations we do not get the individual names.

Social Media: Lisa continues to update our Facebook page but we don't have access to our LinkedIn account. Earl believes Nancy Cologna set that up when she was a Board member so Peggy will get in contact with her to see if she has the login information.

Old Business:

- March 20th meeting –Anita Castora will do the presentation and it will be held at the Pinellas County Clerk's office at 509 East Avenue South, Clearwater.
- April 17th meeting – Eric Rossborough is working on getting a speaker for the subject of "Information Security" and the location will be MacDill. Bernard has offered to bring the food for lunch. Lisa made a motion that since our cost would be lower we offer a "Buy 1 registration, get 1 free". Peggy seconded it.
- FGCARMA Branding – Bernard suggested it might be nice to have Longevity Pins or maybe just Chapter pins with "Member since ????(year)" attached to it. Lisa will investigate the costs. They could be given as awards, thank you or just for being a member.
 - Lisa reported on the price of the polo shirts for the Board: 10 for 21.25 each, 12 for 20.35 each and 24 for 18.00 each plus a onetime \$45.00 set up charge for the logo. Vintage Heather (gray) was suggested. Lisa motioned for the Chapter to pay for 1 shirt each for the Board members, Harrison seconded it.
- Fundraising – A Shred Day for the public to get personal records shredded. We would just take donations with ½ the money going to a charity of our choice. Peggy will investigate a few of the local charities the Board members suggested. We would also need a Shredding Vendor with on-site shred trucks and a location to host it. Bernard and Harrison will investigate.
- 2019 Seminar – Peggy has contacted the Orlando, Jacksonville and Treasure Coast Chapters to ask about doing a joint seminar. 2 people from each chapter will take part in a Conference call to discuss it.

New Business:

- The Orlando Chapter has invited Nick Delorenta (a past president of ARMA) to speak at their September 2018 meeting and asked if we wanted to ask him to speak at ours and therefore share the cost of his travel expenses. They will be asking the Jacksonville Chapter if they are interested also.
- Donna had given Chris Parker the remaining post cards and business cards to pass out at our meetings.
- Donna wants to continue to be active in our Chapter as much as she can.

Meeting adjourned: 11:07 am

Minutes taken by Michelle Crews