



**Florida Gulf Coast ARMA Chapter  
Approved Minutes for the  
Board of Directors Meeting  
June 19, 2018**

**Meeting called to order at: 10:15 a.m. at NOAA Fisheries Service**

**Members Present:** Harrison Standley, Lisa Penzer, Chris Parker, Michelle Crews, Peggy Meinhardt, Susan Patterson (via phone) and visitor Chris Poe.

**Minutes:** The May Minutes were read and approved. Harrison made the motion and Chris 2<sup>nd</sup> it.

**Membership:** Harrison reported we have 62 members.

**Treasurer Report:** Chris reported that as of 6/18/2018 we had \$13,513.90. This report was for April and May.

**Social Media/Website:** There was no information about the progress of our LinkedIn account. Lisa has been posting about our meetings on our Facebook page. There were some errors found on our Website so we each need to go in and check to verify if ours is correct.

**Old Business:**

**Officer Nominations:**

- Michelle Crews nominated Bernard Crosby for President
- Michelle Crews nominated Susan Patterson for Secretary
- Lisa Penzer nominated Peggy Meinhardt for VP of Programs
- Chris Parker nominated Michelle Crews for Director
- Peggy Meinhardt nominated Lisa Penzer for Director
- Michelle Crews nominated Harrison Standley for VP Membership

Lisa will ask for more nomination from the members before the presentation. Then she will send the surveymonkey to Donna to send out to the membership list.

**FGCARMA Branding**

- Name Badges and Longevity Pins were passed out to Board members today. Since the name badges have everyone's title on them and some of them are going to change, he will reprint them for the August meeting. The pins will be passed out to members in attendance of the presentation today.
- Shred Day update – Chris has been in contact with Bryan Brink from the Westfield Mall in Brandon to work out what date will work best for everyone.
- 2019 ARMA Florida Sunshine Conference – Peggy reported that the confirmed dates will be Feb. 20-22, 2019 at the Embassy Suites at Lake Buena Vista in Orlando near Disney. The contract is signed and the deposit paid. There will be a whole day on Wednesday for preconference sessions for CRM and IGP, a whole day on Thursday and a ½ day on Friday for the Conference. They are still working on the logo, theme and website but the Conference Facebook page is ready and active.
- Planning meeting – Scheduled for August 14<sup>th</sup> at 10:00 am at the TECO Records Center.

- ARMA International Educational Foundation Raffle Tickets - Bernard will get with Chris on this later.

**New Business:**

The Leadership Conference is in San Antonio on June 28-29<sup>th</sup>. The chapter usually sends someone so if Bernard cannot go or does not want to go, Peggy would like to. Lisa motioned that the Chapter pay to send one person to this Conference, Harrison seconded it. Approved.

Meeting adjourned: 10:57 am

Minutes taken by Michelle Crews