

**Florida Gulf Coast ARMA Chapter
Approved Minutes for the
Board of Directors Meeting
August 16, 2019**



Meeting called to order at 10:58 a.m. at TECO Warehouse

Members Present: Peggy Meinhardt, Susan Patterson, Reggie Kekuewa, Chris Parker, Michelle Crews, John Levitt, Eric Turn.

Minutes: June 18, 2019 minutes to be read and approved at the September Meeting.

Treasure Report: Chris presented the treasure report for the fiscal year 2018-2019. The end of year balance is \$15,513.59. Chris is to look into options for putting monies in interest bearing accounts.

Membership: John stated the membership count is at 48. John said the award pins for 5, 10, and 15 years cost had been about \$100 dollars and the tenure awards will be given out at the September meeting. A free meeting will also be offered. John stated the email responses have been good. Peggy suggested going into Star Chapter to help with membership. Peggy asked John to do a spreadsheet for membership. John is to set up membership by geographic location. Recognition for Donna Read at the September meeting with a \$50 dollar gift card was suggested. Motion made by John Levitt and seconded by Eric Turn. Vote 7-0.

Planning Education Schedule: We still need meeting locations for October, November, and March. Peggy stated she had received a few suggestions back from her email for topic suggestions. Eric suggested topics on Block chain, IT Digital Transformation, E-Discovery along with several names for speakers that he will get in contact with. Eric also suggested doing some virtual meetings. Eric mentioned virtual meetings would allow us to be able to have more speakers and topics to choose from without having a travel expense. AIIM and ARMA Orlando have +suggested teaming up with us for a meeting at the Lakeland location.

Marketing: None.

Regional Update: None.

Old Business: Peggy gave an update on the ARMA Florida Sunshine Conference. Peggy stated that 75% of the planning has been finalized with the venue, speakers, etc. Peggy stated she would be handing out information cards for the conference at the Nashville convention.

Shred Day 2020 is to be discussed at the September meeting.

New Business: CRM exam prep course, \$250. Motion made to purchase the CRM prep course for the 2020 conference made by Eric Turn, seconded by John Levitt.

Peggy and Chris stated that Star Chapter is ready to live with the website.

Next meeting – September 17th at Southwest Water Management – 7601 US Hwy 301 N. Tampa 33637.

Motion to adjourn at 12:00 p.m. made by Chris Parker, seconded by Reggie Kekuwa.