

**Florida Gulf Coast ARMA Chapter  
Approved Minutes for the  
Board of Directors Meeting  
September 17, 2019**



**Meeting called to order at 10:10 a.m. at Southwest FL Water Management Dist.**

**Members Present:** Peggy Meinhardt, Susan Patterson, Debbie Gantt, Chris Parker, Michelle Crews, John Levitt, Eric Turn.

**Minutes:** June 18, 2019 and August 16, 2019 minutes approved. Motion made by John, seconded by Debbie.

**Treasurer Report:** Chris presented the treasurer report with recap of June thru August. The ending balance is \$15,128.92. Chris to look into the charge of \$17.99 from I Power. Debbie motioned to accept the treasurer report, seconded by Susan.

**Membership:** John to catch up on memberships now that he is back in the country. John stated tenure awards email had been sent out, no responses as of yet. John mentioned that we had one new member by the name of Richard Berlin. Peggy suggested sending out invites to the tenure award recipients to come to the holiday gathering in December. Debbie offered to create tenure award certificates to be presented at Holiday gathering, then mail certificates to those recipients who are not present. Peggy also suggested maybe doing a CRA-CRM all day training session in August or September of 2020.

**Planning Education Schedule:** Eric stated that today's speaker is offering some other topics of interest later in the year. Eric suggested the topic for November meeting be Block chain or Ransom Ware. Raymond-James Stadium was suggested for the November meeting. Peggy will check if they offer any meeting spaces. Peggy stated she would like to be able to advertise events for meetings two months in advance.

**Marketing:** Debbie volunteered to make up certificates for tenure award; (Save the Date) flyer for Shred Day. Debbie is to create a quarterly newsletter. Peggy will give her access to the newsletter area of the website.

**Regional Update:** None.

**Old Business:** Peggy gave an update on the ARMA Florida Sunshine Conference. Peggy supplied flyers for the event at meeting.

Shred Day 2020. Chris suggested teaming up with a corporate partner. Chris suggested St Pete College and that he would reach out to them. Chris suggested doing the event earlier than last year, maybe April 4<sup>th</sup>. Chris stated we would need to look into doing advertising on radio, television, etc.

Star Chapter: Chris to setup access to Star Chapter for Susan to upload minutes to site. Debbie suggested putting the chapter by-laws on the website once they are gone over and updated. Peggy would like to put head-shot pictures of the Board Members on the web site.

**New Business:**

Eric will look into finalizing the holiday luncheon at Columbia, even if it needs to be on a different day than we had previously planned to schedule it. Eric motioned \$10 per person charge seconded by John.

Vacancies on Board: Recruiting Ideas? Peggy stated there were two director spots open. Peggy suggested having an elections committee and be ready for next year. Peggy also suggested the need for a Bylaws Committee to review and update the bylaws.

Next meeting scheduled October 15<sup>th</sup> at Stevens and Stevens in Clearwater. Speaker Josh Jenkins, topic ADA Compliance.

Motion to Adjourn by Peggy, seconded by John.

Meeting adjourned at 11:30 a.m.