



**Florida Gulf Coast ARMA Meeting
Virtual Meeting via Teams**

**Minutes for Board of Directors Meeting
March 22, 2022 – 11:00 AM**

Call to Order 11:00 am

Board Members Present: OFFICERS FOR 2021/2022

Kim Ingram	President	√ Attended
Peggy Meinhardt	Program Chair (First VP)	X
John Levitt	Membership (Second VP)	
Chris Parker	Treasurer	X
Sandra Tuller	Secretary	X
Bobby Miller	Director (Marketing Chair)	X
Phyllis Baker	Director	
George Pino	Director	X
Drew Keane	Director	X

Minutes: Last meetings _ January 18, 2022 and February 24th, 2022

Motion: January 18, 2022 – Peggy Meinhardt February 24, 2022 – Sandy Tuller

Motion 2nd: January 18, 2022 – George Pino February 24, 2022 – Bobby Miller

TREASURER REPORT (Chris Parker, Treasurer)

The monthly \$4.95 FULLSTEAM fee is required by StarChapter in order to process credit card payments

Motion: Peggy Meinhardt

Motion 2nd: Bobby Miller

Old Business: Board positions changed as follows:

- Bobby Miller – Director of Marketing
- Sandy Tuller – Secretary
- Drew Keane joined as Director

The chapter now has a full Board.

Board Reports:

MEMBERSHIP (John Levitt, Membership Dir.):

Peggy Meinhardt pulled a membership export from ARMA International. The Florida Gulf Coast Chapter has 46 members, as of March 2022.



PLANNING EDUCATIONAL MEETINGS (Peggy Meinhardt, Program Dir.)

- April Educational Session - Howard Loos will be presenting on "Building a good organizational governance to expand your RIM program - April 26th, 10:00 AM. Peggy will set up registration and send out notice.
- The April meeting is the last educational meeting of the year
- No May meeting
- Officer election results will be announced at the Annual Meeting in June.
 - By-laws require call for nominations between March 31 and April 23
 - Bobby Miller and George Pino volunteered to chair the nomination process
 - Peggy will provide a list of open positions

MARKETING (Bobby Miller, Marketing Chair)

Goal: to grow chapter membership. StarChapter has newsletter capability. We can explore this, along with regular website maintenance, to stay in touch with members year-round. Seasoned Board members will provide guidance.

REGIONAL UPDATE: None for this month.

New Business:

- Drew Keane accepted responsibility for updating StarChapter on a regular basis. Board election results will be announced at the June meeting, and will be effective July 1. The transition updates will be made in StarChapter after July 1, 2022.

Next meeting – Date: April 25, 2022 Time: 9:00 am

Meeting Close 11:23 am