



## Florida Gulf Coast ARMA Meeting In-Person Planning Session

### Minutes for Board of Directors Meeting July 26, 2022 – 11:30 AM

**Call to Order 11:40 am**

**Board Members Present: OFFICERS FOR 2021/2022    Attended**

Kim Ingram	President	X
Drew Keane	Program Chair (First VP)	X
Peggy Meinhardt	Outgoing Program Chair (First VP)	X
John Levitt	Membership (Second VP)	
Chris Parker	Treasurer	X
Sandra Tuller	Secretary	X
Bobby Miller	Director (Marketing Chair)	X
Phyllis Baker	Director	X
George Pino	Director	X
Vacant	Director	

**Minutes:** Last meeting – June 7, 2022

**Motion:** Bobby Miller

**Motion 2<sup>nd</sup>:** Drew Keane

#### **TREASURER REPORT (Chris Parker, Treasurer)**

The report reflects transactions from the last fiscal year, 7/1/2021 – 6/30/22. Items from July 2022 will be reflected in the Treasurer's Report for next month.

**Motion:** Phyllis Baker

**Motion 2<sup>nd</sup>:** George Pino

#### **Old Business:**

- Kim updated the Board of Directors for the Gulfcoast Chapter on the ARMA International website.
- Kim registered for the annual ARMA conference. ARMA is offering a \$300.00 registration discount for chapter presidents. The money will come back to the chapter. Kim has completed her hotel reservations, but is waiting to book flight arrangements. Airfare is high right now. Hopefully, the cost will come down before the flight needs to be booked.

#### **Sunshine Conference Update (Peggy Meinhardt, Outgoing Program Chair, First VP)**

Next years' Sunshine Conference will be held at the Embassy Suites in Lake Buena Vista from February 23 - 24, 2023. Pre-conference is scheduled for February 22, 2023. All Florida ARMA chapters are participating and are equally invested at \$1,500.00 each. Invitations were extended to the Atlanta and Chattanooga chapters. The Chattanooga chapter accepted and will invest \$1,500.00. The Atlanta chapter declined. The registration fee is not set at this time. The next Sunshine Conference planning session will be held on Friday, July 29, 2022. Peggy is working with presenters and Kim is working with the vendors.



## **Board Reports:**

### **MEMBERSHIP (John Levitt, Membership Dir.)**

No report was given, as the Membership Director was unable to attend the meeting.

### **PLANNING EDUCATIONAL MEETINGS (Drew Keane, Program Dir. And Peggy Meinhardt, Outgoing Program Dir.)**

- Drew has Nathan Curtis lined up for the August 23 meeting. The meeting will be virtual; the topic is the role of front end digitization workflows. Drew and Peggy are working on Star Chapter registration for the August meeting.
- Drew reached out to Gov QA and P&G to cover the September and November meetings.
- We will not meet in October due to the ARMA International Conference.
- We will not meet in December, but will host the annual Holiday Event. The Holiday Event needs to be booked by October, at the latest. We are accepting ideas and suggestions.

### **MARKETING (Bobby Miller, Marketing Chair)**

Bobby is working on a format for the newsletter. He plans to highlight new Board members and promote upcoming events.

### **REGIONAL UPDATE:**

The regions dissolved, effective July 1. No additional updates have been received.

### **New Business:**

- Bobby and Sandy updated Star Chapter to reflect our new Board members. Board members were asked to provide pictures to Sandy so the photos can be uploaded to Star Chapter as well.
- We still have a vacant Director position. Kim will reach out to see if she can find a volunteer.

**Next meeting – Date: August 23, 2022      Time: 10:00 am – Board Meeting (Virtual)  
11:00 am – Speaker (Virtual)**

**Meeting Close 12:09 pm**