



Florida Gulf Coast ARMA Meeting

Minutes for Board of Directors Meeting February 8, 2023 – 11:00 AM

Call to Order 11:03 am

Board Members Present: OFFICERS FOR 2022/2023 Attended

Board Member	Position	Attended
Kim Ingram	President	X
Drew Keane	Program Chair (First VP)	
John Levitt	Membership (Second VP)	X
Chris Parker	Treasurer	X
Sandra Tuller	Secretary	X
Bobby Miller	Director (Marketing Chair)	X
Phyllis Baker	Director	X
George Pino	Director	X
Vacant	Director	N/A

Minutes: Last meeting – January 9, 2023

Motion: John Levitt

Motion 2nd: Bobby Miller

TREASURER REPORT (Chris Parker, Treasurer)

The Treasurer's Report reflected routine monthly expenses and escrow payments, and accounted for Kim's reimbursement for the ARMA International conference.

Motion: Sandy Tuller

Motion 2nd: John Levitt

Old Business:

- January 24th- Andrew Ysasi IG presentation. IG AND CYBERSECURITY. The session will be Virtual over Teams. Doing a week later due to MLK holiday. **This event was never finalized. Kim and Sandy tried unsuccessfully to reach Drew. He did not return emails or phone calls.**
- March 21 or 28. Governance presentation from Zasio, Soo Kang. She has presentations on privacy matters and retention scheduling. Will be Virtual over Teams ---**No additional updates provided; tried unsuccessfully to reach Drew.**
- April 18th or 25. Panel discussion with Microsoft governance team. Microsoft has a panel lead by, Racheal Heade, to go over new changes to M365 now Microsoft Purview along with governance issues. Will be Virtual over Teams.---**No additional updates provided; tried unsuccessfully to reach Drew.**
- May FRMA conference is this month. I'm unlikely to schedule an educational session this month.---**No additional updates provided; Tried unsuccessfully to reach Drew.**



Sunshine Conference Update (Kim Ingram, President)

The Sunshine Conference will take place from February 22-February 24, 2023, in Orlando. The basket from the Gulf Coast Chapter has been ordered., Kim will have it the Sunday before the conference. Bobby, John, and Phyllis also plan to attend the Sunshine Conference.

Board Reports:

MEMBERSHIP (John Levitt, Membership Dir.)

There has been no change since the last meeting.

PLANNING EDUCATIONAL MEETINGS (Drew Keane, Program Dir.)

No report available. Drew was not in attendance and has resigned from the Board.

MARKETING (Bobby Miller, Marketing Chair)

Nothing new to report.

REGIONAL UPDATE (Kim Ingram, President)

There have been no regional updates provided recently.

New Business:

Sunshine Conference Basket – An email conversation between Board members took place from January 26 through January 27, 2023. Kim notified the Board on January 26, 2023, via email, that the Sunshine Conference Board is asking chapters to donate a basket for give-away at the February 2023 conference. The basket value should be between \$100.00 - \$150.00. Kim stated that she knows someone who can make a basket within budget, and forwarded pictures for review. A majority of the Board members replied; all responding agreed with the proposal. On January 27, 2023, Sandy moved to purchase a basket for \$150.00; John seconded the motion. The motion passed.

Resignation of Program Chair (First VP) – Drew Keane submitted his letter of resignation from the Board, effective immediately. Phyllis and George agreed to help with the Program Chair responsibilities until a replacement is found. Sandy will contact Drew via phone call and email to ask for his contact information so the Board can continue with planning for March and April.

Email from Chapter Member – A Gulf Coast chapter member submitted an email to the Board, inquiring into the status of chapter meetings for the upcoming year. Sandy will respond to the member.

May Board Meeting – The May Board meeting will need to be scheduled during the first week of the month as there are scheduling conflicts during the second week in May.

Next meeting – Date: March 13, 2023, 11:00am

Meeting Close - 11:25 am