



Florida Gulf Coast ARMA Meeting

Minutes for Board of Directors Meeting September 29, 2023 – 10:00 AM

Call to Order 10:02 am

Board Members Present: OFFICERS FOR 2022/2023 Attended

Board Member	Position	Attended
Kim Ingram	President	X
Vacant	Program Chair (First VP)	N/A
Vacant	Membership (Second VP)	N/A
Chris Parker	Treasurer	X
Sandra Tuller	Secretary	X
Bobby Miller	Director (Marketing Chair)	X
Phyllis Baker	Director	
George Pino	Director	X
Vacant	Director	N/A

Minutes: Last meeting – June 2, 2023

Motion: Chris Parker

Motion 2nd: Bobby Miller

TREASURER REPORT (Chris Parker, Treasurer)

The Treasurer's Report reflected routine monthly expenses and escrow payments, including Kim's conference registration in the amount of \$1,598.00. We have a balance of \$11,753.69.

Motion: Sandy Tuller

Motion 2nd: George Pino

Old Business:

Sandy emailed a letter to the current membership to solicit volunteers to fill vacant Board positions. The letter went out on April 12, 2023, followed by a reminder on April 19, 2023. John Levitt agreed to take the Director vacancy. No other volunteers stepped up, leaving us with the following vacancies: First Vice President (Program Chair) and Second Vice President (Membership Chair). Sandy sent one more reminder to the members displayed on the updated contact list. The reminder was sent on Monday, June 5, 2023. There was no response.

ARMA Infocon will be held in Detroit in October. They are offering the regular attendance fee.



Sunshine Conference Update (Kim Ingram, President)

The 2024 Sunshine Conference will be held at the Embassy Suites in Lake Buena Vista from February 21-23, 2024. The Sunshine Conference will serve as our educational meeting for February 2024.

Board Reports:

MEMBERSHIP (VACANT, Membership Dir.)

John Levitt has retired, and is no longer on the Board, leaving us with three (3) Board vacancies. Kim is working to get access to our membership list. We did have access, but Kim is no longer able to get in. Once re-established, we can use the current membership list to attempt to recruit volunteers for our vacancies.

PLANNING EDUCATIONAL MEETINGS (VACANT, Program Dir.)

- The upcoming ARMA/AIIM joint conference will serve as our educational meeting for October. George and Bobby will be attending the event.
- The Board will work together to plan meetings for November 2023, December 2023 (holiday meeting), May 2024, and June 2024.
- The January 2024 meeting will discuss policy.
- February 2024 – Sunshine Conference
- March 2024 – Stevens and Stevens (topic to be announced)
- April 2024 – possibly Vestina Crayton (topic to be announced)

MARKETING (Bobby Miller, Marketing Chair)

Bobby has been working on updating the website. He will have business cards made, which will be distributed once access to our membership list is restored.

REGIONAL UPDATE (Kim Ingram, President)

No update at this time.

New Business:

The Board discussed returning to in-person monthly meetings, but decided against doing so as we have not been successful in garnering support for in-person events since Covid. We usually have around 20 attendees for our monthly virtual information meetings, most of which are non-members. We will try to think of ways to attract new members and volunteers in a non-personal, virtual environment.

Next meeting – October 27, 2023 at 10:00 a.m.

Meeting Close - 10:21 am