



Florida Gulf Coast ARMA Meeting

Minutes for Board of Directors Meeting February 26, 2024 – 10:00 AM

Call to Order 10:06 am

Board Members Present: OFFICERS FOR 2022/2023 Attended

Kim Ingram	President	X
Vacant	Program Chair (First VP)	N/A
Vacant	Membership (Second VP)	N/A
Chris Parker	Treasurer	X
Sandra Tuller	Secretary	X
Bobby Miller	Director (Marketing Chair)	X
Phyllis Baker	Director	
George Pino	Director	X
Vacant	Director	N/A

Minutes: Last meeting – January 11, 2024

Motion: George Pino

Motion 2nd: Bobby Miller

TREASURER REPORT (Chris Parker, Treasurer)

The bank account displays our standard expenses and an escrow payment in the amount of \$160.00. The ending account balance is \$12,009.64. Expenses reflect a payment of \$159.50 for our Zoom Pro account. Additionally, our monthly credit card processing fee increased from \$9.95 to \$19.95. We discussed eliminating the processing service as we rarely use it. The Board agreed that we should keep the service because, without it, we would not be able to track payments through Star Chapter when we offer seminars in the future.

Motion: Sandy Tuller

Motion 2nd: Bobby Miller

Old Business:

The Chapter purchased a Zoom Pro account, as was discussed in January 2024.

Sunshine Conference Update (Kim Ingram, President)

Chris reported that the Sunshine Conference was a success, and set an attendance record. There were many good topics and sessions provided. In addition to Florida, there were attendees from Georgia and Tennessee. Our chapter basket was beautifully arranged, and professionally presented.



Board Reports:

MEMBERSHIP (VACANT, Membership Dir.)

Nothing to report at this time.

PLANNING EDUCATIONAL MEETINGS (VACANT, Program Dir.)

- February 2024 – Sunshine Conference, February 21-23.
- March 19, 2024 – In-person meeting at Stevens and Stevens, with lunch provided. The meeting format will be an informal open discussion where members can raise current issues and concerns for discussion with the group.
- April 2024 – Vestina Crayton (topic still TBD, but will likely be AI)
- May 2024 – FRMA Annual Conference

MARKETING (Bobby Miller, Marketing Chair)

Bobby will send a notice regarding the upcoming March 19 meeting to the membership.

REGIONAL UPDATE (Kim Ingram, President)

No current update, as the Board has been busy working on the Sunshine Conference.

New Business:

Kim will try to obtain an updated chapter membership list and will distribute it to the Board. The Board will call each chapter member to inform them of the upcoming March 19 in-person meeting and encourage them to attend. Each Board member will be responsible for calling members on a specifically-assigned portion of the list. Kim's initial attempt to obtain the list was unsuccessful. She is waiting for a response from ARMA International.

Next meeting – March 19, 2024 at 11:00 a.m. This will be an in-person meeting at Stevens & Stevens, prior to the membership meeting.

Meeting Adjourned - 10:31 am